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| **Work Package** |  |
| **Deliverable Name** |  |
| **Date of Review** |  |
| **Reviewer’s Name & Organization** |  |

1. **Assessment of Deliverables by the Reviewer**

Mark with X the appropriate column:

| **CONTENTS** | **Y** | **N** | **NA** | **Comments** |
| --- | --- | --- | --- | --- |
| Are the contents of the Deliverable adequately clear and understandable? |  |  |  |  |
| Are the contents according to the Application Form description? |  |  |  |  |
| Are the contents according to the project objectives? |  |  |  |  |
| Are the contents according to the work package objectives? |  |  |  |  |
| Are all aspects thoroughly and in depth analyzed? |  |  |  |  |
| Does the Deliverable need the addition of information to reach completeness? |  |  |  |  |
| Are there any sections in the Deliverable that should be removed? |  |  |  |  |
| **FORMAT (for documents)** | **Y** | **N** | **NA** | **Comments** |
| Does the Deliverable contain:  WP number, Deliverable name, Version, Author Name and Date? |  |  |  |  |
| Does the Deliverable properly use the official template provided (formatting, fonts, logos)? |  |  |  |  |
| Is the information required by the template properly included in the Deliverable (reviewers, distribution levels, table of contents, EU funding disclaimer)? |  |  |  |  |
| Are there other remarks about the format of the Deliverable (spelling, grammar, etc)? |  |  |  |  |

**NA: Please mark as “NA” if the question does not concern the specific deliverable**

1. **Suggested improvements** (Changes that should be implemented - Missing information - Further improvements - add rows as needed)

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| **Page No.** | **Section** | **Suggested Improvement** |
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1. **Any other observations** (e.g. minor corrections that need attention - add rows as needed)

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| **Page No.** | **Section** | **Observations** |
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1. **Conclusion** (Mark with X the appropriate line)

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| --- | --- |
| Deliverable accepted, no changes required |  |
| Deliverable accepted but changes required |  |
| Deliverable not accepted, it must be reviewed after changes are implemented |  |